

**Section 13.00**  
**EMERGENCY RESPONSE & EVACUATION PROCEDURES**

As a basic principle of emergency response on campus, all calls for ambulance, fire and other emergency response shall be made to the UMBC Police Department at 410-455-5555 (5-5555).

[UMBC's Emergency Response Plan](#)  
[Synopsis of Emergency and Weather Warning system](#)  
[Emergency Operations Plan Training Program for the campus community](#)

**13.01 Emergency Operations Plan**

UMBC's Emergency Operations Plan (EOP) is designed to mitigate the impact of critical events on campus.

**13.02 Emergency Resource Guide**

UMBC's [Emergency Resources Guide](#) is a quick-reference guide that includes instructions and contact information for responding to a variety of emergencies. Much of the information in the guide is adapted from the University's Emergency Operation Plan (EOP). The guide recommends procedures related to bomb threats, medical emergencies, suspicious letters and packages, civil disturbances/ protests, fire and weather emergencies, infrastructure failures, evacuation procedures, hazardous materials, sheltering in place, lockdown, workplace violence/criminal behavior and active shooter scenarios. The guide is posted in all residence halls and academic buildings, and distributed both to all campus departments and individually to all faculty and staff at new employee orientation. Copies should be kept easily accessible in offices and other workplaces so they can be easily referenced to supplement good judgment and common sense.

**13.03 Evacuation Procedures**

Evacuation emergencies include severe weather, hazardous material accidents, fires, floods, utility emergencies, hostage situations, active shooter situations, cyber attacks; chemical, biological, radiation, nuclear or explosive (CBRNE) incidents, tornadoes, hurricanes, snow emergencies and aircraft accidents and other situations in which emergency personnel direct evacuation of a building. Evacuations can range from a single building to a portion of campus or the entire campus. In the event of an area-wide or campus-wide evacuation, the university police department will coordinate with local government authorities to ensure that evacuation directions do not conflict with those of the surrounding jurisdiction. In the event of a fire and other emergencies on campus, all persons in affected areas must evacuate immediately.

**13.04 Emergency Notification Methods**

Unless issuing a notification would put the community at greater risk or compromise efforts to contain the emergency, the Chief of the UMBC Police Department, or their designee, will notify, without delay, the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus.

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What follows is a description of various emergency notification system and processes that are in place.

- **E2Campus Emergency Text Alert System:**  
This emergency text alert system allows quick and easy dissemination of information to the campus community in the event of an emergency through cell phones and email.
- **Emergency Communications System:**  
Emergency sirens placed throughout the campus will be activated in the event of an emergency. When the siren sounds on campus, seek shelter in the nearest building
- **All-Campus E-Mail Message:**  
E-mail alerts informs the campus community of present or imminent threats and directs the campus of appropriate steps to take to maintain safety.
- **Weather Data Service:**  
UMBC receives real time warnings from the WeatherData service; which details critical weather events that may impact the UMBC community. WeatherData technicians have the ability to remotely activate the UMBC Emergency Communications System when they detect that life threatening weather will imminently impact the UMBC community. The WeatherData system is used in conjunction with the campus' Emergency Warning System siren and the E2Campus Emergency Text Alert System to provide a comprehensive weather emergency warning system that alerts the campus community of critical weather emergencies.
- **Other Communication Methods:** If necessary, police announcements could be made via:
  1. University Telephone System
  2. Two Way Radios
  3. Cellular Telephones
  4. Voice Mail
  5. Web Messages
  6. Signage

**13.05 Training and Testing:**

UMBC conducts emergency policy and procedure training and testing through, fire drills, testing of the communication systems and tabletop/emergency exercises. The UMBC Emergency Response Plan calls for annual training and testing of our Emergency Response Plan. This information is available through a request to the Chief of Police.